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ORDER ISSUED BY THE RECTOR
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Statute of the International Council at the University of Ostrava

Article 1

Introductory provisions

1. This Order defines the activities, composition and procedural arrangements of the International Council (“Mezinárodní rada”, hereunder also “the Council”) at the University of Ostrava (hereunder also “the University”).
2. The Council is an advisory body of the Rector which exists for the purpose of preparing and assessing strategic plans and strategic management procedures for the University in the fields of research, creative activities, innovation, studies, development and international links, and for the evaluation of the results of the University’s activities in these areas.

Article 2

Activities of the Council

The Council’s primary activities are as follows:

- a) to provide recommendations for the preparation of the University’s strategic plans, to assess these plans and to present opinions on the results achieved by implementing these plans;
- b) to provide proposals for improving the management of activities and processes in the fields of research, creative activities, innovation, studies, development and international links;
- c) to provide proposals contributing to the development of international links in all activities at the University: to enhance the international dimension of research and creative activities, to develop internationally competitive innovation-related activities, to enhance the international dimension of curricula, and to ensure that students are well-prepared to achieve success in a global society (i.e. global learning);
- d) to provide recommendations and opinions on issues if so requested by the Rector, Vice-Rectors, the Deans of Faculties, or the Directors of University Institutes.

Article 3

Composition of the Council

1. The members of the Council are internationally renowned academics and researchers with an excellent reputation in their respective fields, wide-ranging international experience and moral integrity, who are active outside the Czech Republic. Members of the Council are also selected in order to ensure that various fields of education and research are represented, and that various global regions are represented in the Council.
2. The Council consists of not less than five and not more than nine members and a Chair.
3. The members of the International Council are appointed and dismissed by the Rector; the University’s Academic Council (“Vědecká rada”) issues an opinion on proposals to appoint members of the International Council and takes due note of the appointments.

4. The Chair of the International Council is the Rector.
5. The period of office for members of the International Council is four years; there are no restrictions on appointing the same person as a member of the International Council on multiple occasions.
6. Members of the International Council attend sessions of the Council and participate actively in the Council's work.
7. Membership of the Council is an honorary position. The University reimburses Council members for expenses connected with attendance of Council sessions.

Article 4 **Sessions of the Council**

1. The Council meets at least once a year.
2. Council sessions are convened by the Council Chair on the basis of a decision by the Chair or a proposal from a Council member, a Vice-Rector of the University, a Dean of a Faculty, or a Director of a University Institute.
3. The invitation to a Council session includes the draft agenda for the session and supporting documentation. The invitation and the relevant materials must be sent to Council members at least 21 days before the planned date of the session.
4. Sessions of the Council are presided over by the Council Chair.
5. A quorum exists if a majority of Council members are present at a session. Council decisions are approved by a majority vote.
6. Sessions of the Council are closed to the public. Vice-Rectors of the University and invited guests may participate in Council sessions.
7. Minutes are taken during a Council session; the minutes are approved by the Council by correspondence. The approved minutes are sent to members of the Council and other persons who participated in the session.
8. Council sessions take place in English. All supporting materials for sessions of the Council and the Council's other activities are prepared in English.

Article 5 **Council sessions by correspondence**

1. The Council Chair may convene sessions of the Council to take place by correspondence, if the session is convened in order to discuss matters of urgency or if it is not possible or efficient for the Council members to attend a session in person.
2. If a session is to take place by correspondence, the Council Chair sends the text of the proposed resolution (including supporting materials) to all Council members and instructs the Council members to vote for or against the approval of the resolution. If a member of the Council does not vote in such a case, that member shall be deemed to have voted against the proposed resolution.

Article 6 **The Council Secretariat**

1. The Secretariat of the Council provides administrative and organizational support for the activities of the Council.
2. The activities of the Secretariat are conducted by the University's Centre for International Cooperation.

Article 7
Final provisions

This Order is valid from the date of its issue and becomes effective on 22 February 2019.

Ostrava, 19 February 2019

Prof. MUDr. Jan Lata, CSc.,
Rector