

INFORMATION ON THE PROCESSING OF PERSONAL DATA (GDPR)

Following Regulation 2016/679 of the European Parliament and of the EU Council of 27 April 2016 on the protection of individuals in connection with the processing of personal data and free movement of this data and the annulment of Directive 95/46/EC (general regulation on the protection of personal data) (hereinafter only "GDPR") and Act No. 110/2019 Coll., on the processing of personal data, as amended regulations are provided by the University of Ostrava through its workplace, which is the Faculty of Medicine, the following information on the processing and protection of personal data for participants of the activity (event):

CONDUCTING ONLINE ENTRANCE EXAMS VIA THE SCIOLINK APPLICATION

Your personal data

(information that can be used to identify you and that is processed by the administrator and processor)

Identification data: name; surname; birth number (date of birth for foreigners); marking of the identity document (in particular the ID number); image capture of your identity document (a picture or recording of the part of your identity document that you show to the camera of your device); ID created and assigned by the company www.scio.cz, (ID No 27156125) through the SciOLink application; the appearance of your face and figure (picture or recording through the camera of your device); Your voice (recorded during the recording of sounds and images from the room, where you will take the exam).

Contact information: your private e-mail address; The IP address of the device from which the test is performed.

Additional information: the appearance of the room in which you will take the test (usually the appearance of the interior of your home); technical data regarding the device from which you will take the exam (web browser, applications running in the background during the test, connected devices, IP address, operating system and hardware configuration, and computer screen recording during the test).

Administrator

(the person who determines the purposes and means for processing your personal data and who then bears responsibility for their legal and correct processing and their proper protection)

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Personal data protection officer of the Administrator

(a person, usually an employee of the administrator, who is responsible for supervising the legality of the processing of all personal data processed by the administrator and ensuring their proper protection and security)

Jan Humpolík, M.Sc. Workplace: OU, Rector's office, Department of Legal Services; Workplace address: Dvořákova 7, 701 03, Ostrava; Databox: 37gj9fm; Phone: +420 553 461 042; Email: gdpr@helpdesk.osu.cz

The processor and its representative

(person authorized by the Administrator to process your personal data and who is responsible for the technical implementation of processing of your personal data)

www.scio.cz, s.r.o. Registered office address: Pobřežní 34, 18 000, Prague 8; Databox: auib963; Telephone: +420 602 567 657, +420 234 705 555; Trustee – E-mail: poverenec@scio.cz and Phone: 234 705 032; web website: <https://www.sciolink.com/ochrana-osobnich-udaju>.



Processing purposes

(expressed by a list of general activities, operations, or actions that the administrator intends to carry out with your personal data, and indicating the period of their storage by the administrator)

Collection of personal data of the administrator (via the Faculty of Medicine) collects your identification data (in scope: first name; surname; social security number (date of birth for foreigners); e-mail) by submitting the application for study in electronic form, while you fill in the given personal data in this application.

Processor (which is the company www.scio.cz, s.r.o., ID No.27156125) subsequently obtains the stated personal data by the Administrator repositioning them to him via secure electronic means. The processor also obtains other personal data (in the scope of: proof of identity; a specific SciLink ID; image and recording of your face, figure, or voice; a picture and record of the interior of the room where the test is held; technical data about the device through which the test is conducted) independently (i.e. without cooperation, cooperation or assistance of the Administrator) through the operation of its SciLink application and specifically through the location (downloading) your software (program) to your device (mainly computer). Processor subsequently sends the test results back to the Administrator, including information about possible irregularities during a particular test.

Working with personal data in the EU: The Administrator transfers personal data to the Processor (in the manner defined above). The Processor then processes the personal data in the following way (citation of the Processor's information): "The participant shows his identity card to the camera, then on the computer screen he confirms taking a picture of the document and selects from it the data to be blurred before saving (they will be totally unreadable after saving), only the data that is necessary to identity verification as selected by the participant in the above manner is stored. Furthermore, SciLink saves the participant's webcam image. A Scio employee compares the ID document and the photo of the participant (it is not an automated process)". The recordings of the camera and microphone of your device are then first evaluated by the Processor's software using artificial intelligence, and then (in case of suspected irregularities) assessed by the Processor's employees.

Storage of personal data in the EU: The administrator stores the personal data processed by him (data obtained from your electronic study applications and then test results from SciLink) in their electronic information systems. The processor stores and processes your personal data on its own data storage facilities. The processor stores the audio and video recordings of the exams and the data related to their evaluation through its other processor, which is Microsoft Ireland Operations Limited (via the Microsoft Azure service). All personal data are stored in the territory of the EU. The processor deletes personal data according to the following rules:

- a) identification data of participants: until 31 October of the year in which the testing took place;
- b) audio and video recordings from testing: 90 days from the day of testing, with the exception of participants' exams recordings, which are marked by the Administrator within the 80th day from the day of testing as not to be deleted (e.g. due to evaluation their exams as invalid), but in any case all records will be deleted no later than 31 October of the year in which the testing took place;
- c) data in SciLink (identification data of the participant, his answers to the test questions, information about the evaluation regularity of the test): until 31 October of the year in which the testing took place;
- d) identification of participants with assigned results: in a secure application for transmitting results to the Administrator: to 31 October of the year in which the testing took place. (In addition, this data is stored for 2 years on a backup server without normal user access. This is how personal data is stored by the Processor in a form that makes it impossible for the Processor to determine the specific person who performed the test (pseudonymization))

Transfer of personal data to the EU: The Administrator transfers personal data to the Processor (in the manner defined above). The processor transfers part of the personal data (defined above) to



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another processor, which is Microsoft Ireland Operations Limited (via Microsoft Azure service). Exceptionally, they can get limited access to the personal data access of the company (firm) operating and maintaining the information (IT) infrastructure of the Administrator, Processor, and also other processors (in particular Microsoft Ireland Operations Limited).

Legal basic for processing

(the legal reason why this processing of your personal data is lawful)

The necessity to fulfill the Administrator's legal obligations (Processing of your personal data for all the above-mentioned purposes is necessary, on one hand, to fulfill the Administrator's legal obligation, which is to ensure the execution of entrance exams according to the published (announced) conditions of the admission procedure; and further it is necessary to fulfill contractual obligations of the Administrator, which result from the contract between the Administrator and www.scio.cz, ID No. 27156125.)

The necessity to fulfill a task in the performance of public authority (Processing of your personal data for all the above-mentioned purposes is necessary to fulfill the duty in the performance of public authority, which is the dean's decision-making as an administrative body in the matter of accepting study applicants.)

OU academic speech (The processing of your personal data for all the above purposes is necessary for the OU academic performance, which is the implementation of the study admission procedure.)

Obligation to provide personal data

(information on whether or not you have an obligation to provide your personal data to the administrator and further information about the possible consequences of not providing your personal data to the administrator)

NO (You are not obliged to provide the administrator with any of your personal data for any of the processing purposes listed in this document. The provision of your personal data is therefore completely voluntary. However, if you do not provide your personal data, then it is not technically or legally possible to carry out your testing through SciLink, and therefore it will not be possible to accept you to study.)

Recipients

(persons, authorities, or institutions to whom the administrator provided your personal data to fulfill one of the processing purposes)

YES The recipients of your personal data are the Processor and its other processor (Microsoft Ireland Operations Limited, South County Business Park, Dublin D18 P521, Ireland). Recipients are also other potential processors, or persons (companies, firms) in the role of technical support and maintenance with access to the information (IT) infrastructure of the Administrator, Processor, or other processors.

Third parties (persons)

(persons, bodies, or institutions to which the administrator provided your personal data because he was fulfilling his obligation imposed on him by a generally binding legal regulation, for example, a law, a government regulation, or a decree)

YES (OU will provide your personal data only to public authorities (police, courts, authorities, ministries) and only if it is required to do so by a generally binding legal regulation, in particular a law, a government regulation, a decree, or an EU regulation.)

Your rights

(brief list of your rights related to the processing and protection of your personal data, detailed description You can find your individual rights together with the method of their application at <https://www.osu.cz/gdpr/>)

With regard to your personal data, you have the right: 1) The right to withdraw consent, 2) The right to access, 3) The right for correction, 4) Right to erasure, 5) Right to restriction of processing, 6) Right to



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information about recipients, 7) Right on portability, 8) The right to complain to the Office for Personal Data Protection, 9) The right to raise an objection.

