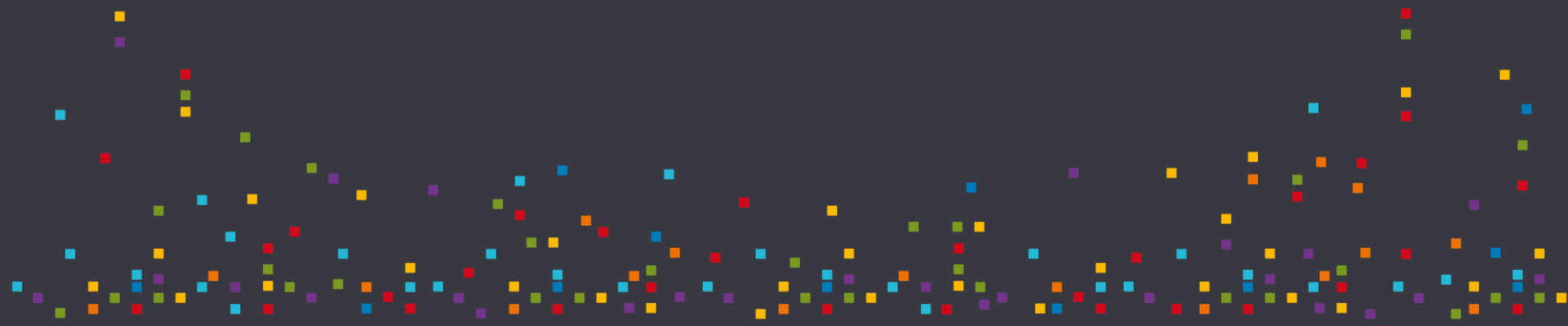




UNIVERSITY
OF OSTRAVA

University Library
Your space (not only) for studying



University Library

- What you should know
- Library services
- E-sources



Opening hours

- Main building of University Library (Bráfova street 3)

Mo-Thu 8^{AM}–6^{PM}

Fri 8^{AM}–4^{PM}

- Follow us:



How to register yourself



For how much?

- FREE OF CHARGE for students and academic staff of UO

Why?

- Services of University Library are provided only for registered users.

How and what do you need with you?

- Online via [library catalogue](#) or at the first visit of Loan Department or Study room.
 - ISIC / student identification card of OU / Faculty of Medicine card
 - Username and password (the same as for the Portal UO)



The Main building of University Library (Bráfova Street 3)

Loan Department (ground floor)



S-zone (2nd floor)



Jacques Rupnik study room (1st floor)



Loan Department

LOAN DEPARTMENT



Mon-Thu 8^{AM}-6^{PM}
Fri 8^{AM}-4^{PM}

- ⊕ lending services / order and reserve items
- ⊕ registrations
- ⊕ interlibrary loans / bibliobox
- ⊕ Wi-Fi / PC's with catalogue



ground floor

Bráfova st. 3
LIBRARY



COLLECTIONS

PC

WiFi

Bibliobox



- Registrations of new users
- Off-site loans: borrowing, returning documents and prolonging of loans
- Interlibrary loans (ILL)
- Collects fines (if you do not return the item on time)
- Resolves lost documents
- Pay by card
- Bibliobox

Jacques Rupnik study room

1ST FLOOR

MON-THU

8^{AM}-6^{PM}

FRI 8^{AM}-4^{PM}

J. Rupnik
study room



J. Rupnik
study room

UNIVERSITY
LIBRARY
OF UO

- Multifunctional study room
- Studying on the spot / Short-term loans
- Jacques Rupnik's Library / Publication activities of the UO / Collection of the Faculty of Social Studies / Journals / ILL documents to study on the spot
- Printing (also in colour), copying, book scanner
- Spiral binding
- PCs, headphones, chargers, Internet and Wi-Fi access
- Kitchen (coffee, tea etc.)

S-zone

STUDY ROOM
LIVING ROOM
CAFE



S-ZONE

2ND
FLOOR
MON-THU
8^{AM}-6^{PM}
FRI 8^{AM}-4^{PM}

- Conference room
- Dataprojector, laptops
- Space for meetings and relaxation
- Kitchen (coffee, tea etc.)

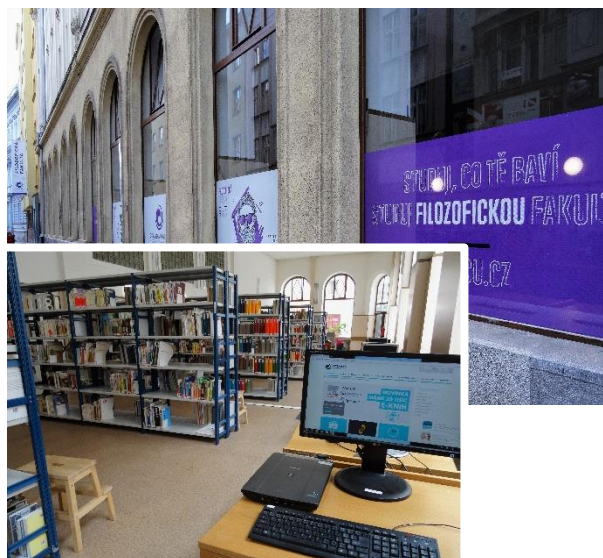


Study rooms

Faculty of Education / Mariánské Hory



Faculty of Arts / Moravská Ostrava



Faculty of Medicine / Zábřeh



Faculty of Science / Hladnov

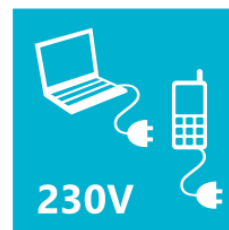
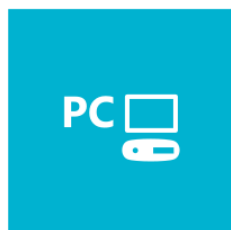


Faculty of Fine Arts and Music / Mariánské Hory



Faculty study rooms

- Faculty study rooms (Faculty of Arts, Faculty of Fine Arts and Music, Faculty of Medicine, Faculty of Education, Faculty of Science)
- Library stacks correspond to the profile of particular faculty
- Basic services are provided in all study rooms
- Hardware: computers, printing, copying, smart book scanners
- Wi-Fi access in all study rooms



Faculty of Fine Arts and Music study room

2nd floor

of FFAM building
Podlahova street

Opening hours

Tue 9-12^{AM} 1-5^{PM}

Wed 9-12^{AM} 1-5^{PM}



- Open access stacks, documents classified by fields
- Short-term loans
- Printing, copying, scanning
- Headphones, PCs, internet and Wi-Fi access
- Access to free and licensed electronic resources
- Return books borrowed from the Loan Department at the study room

Faculty of Arts study room

ground floor

of FA building
Reální street

Opening hours

Mon-Thu 8^{AM}-6^{PM}

Fri 8^{AM}-4^{PM}



- Open access stacks, documents classified by fields
- Short-term loans
- Printing, copying, book scanner
- Headphones, PCs, internet and Wi-Fi access
- Access to free and licensed electronic resources
- Returning box „BOB“
- Return books borrowed from the Loan Department at the study room

Faculty of Medicine study room

3rd floor

of building ZY
Syllabova street

Opening hours

Mon-Fri 8-12^{AM}
1-4^{PM}



- Open access stacks, documents classified by fields
- Short-term/Off-site loans
- Printing, copying, scanning
- Headphones, PCs, internet and Wi-Fi access
- Access to free and licensed electronic resources
- Returning box „BOB“
- Return books borrowed from the Loan Department at the study room
- Pick up requested books from Loan Department



Faculty of Education study room



ground floor

of FoE building
Fráni Šrámka street

Opening hours

Mon-Fri 8-12^{AM} 1-4^{PM}

- Open access stacks, documents classified by fields
- Short-term loans
- Printing, copying, book scanner
- Headphones, PCs, internet and Wi-Fi access
- Access to free and licensed electronic resources
- Returning box „BOB“
- Return books borrowed from the Loan Department at the study room
- Pick up requested books from Loan Department

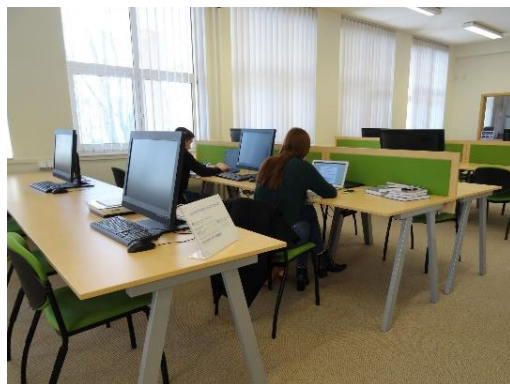
Faculty of Science study room

ground floor

of FS building
Chittussiho street

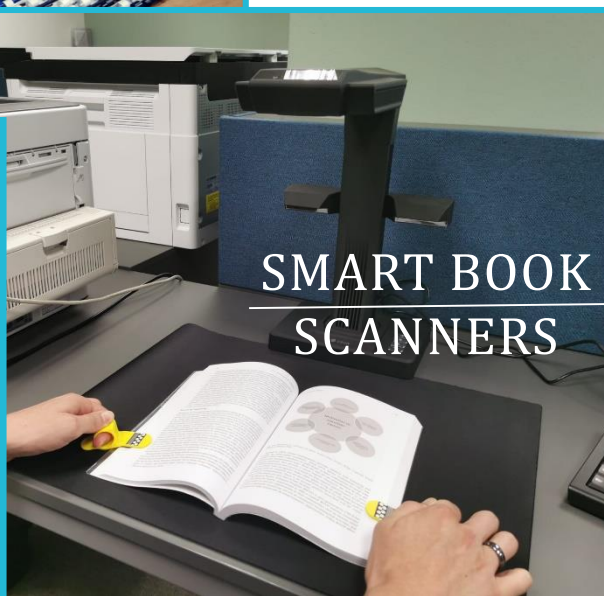
Opening hours

Mon-Fri 8-12^{AM} 1-4^{PM}

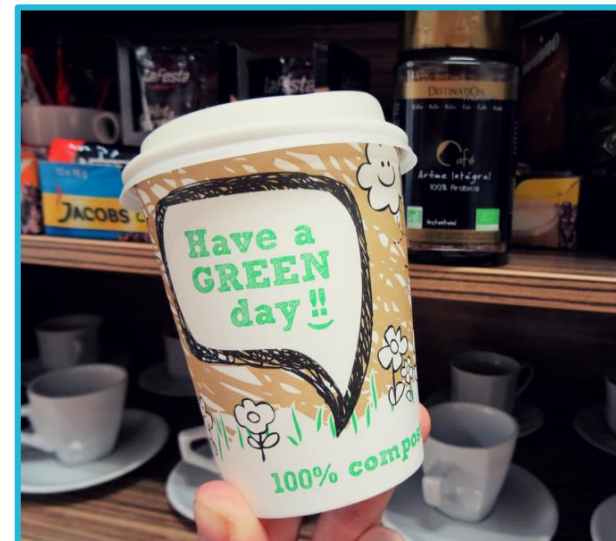


- Open access stacks, documents classified by fields
- Short-term loans
- Printing, copying, book scanner
- Headphones, PCs, internet and Wi-Fi access
- Access to free and licensed electronic resources
- Returning box „BOB“
- Return books borrowed from the Loan Department at the study room
- Pick up requested books from Loan Department

Extras



Feeling like home



Loan in study rooms

- 1. On-site loans** = study on the spot (in study rooms)
- 2. Short-term loans (1-day and weekend loan)**
= off-site loans - documents can be borrowed 2 hour before the study room closes and must be returned no later than 2 hours after the study room opens on the following working day.
- 3. Off-site loans** = of selected documents for 1 month (at study room of Faculty of Medicine)
- 4. Off-site loans of requested books from Loan Department**
= for 1 month (Faculty of Medicine study room, Faculty of Education study room and Faculty of Science study room)



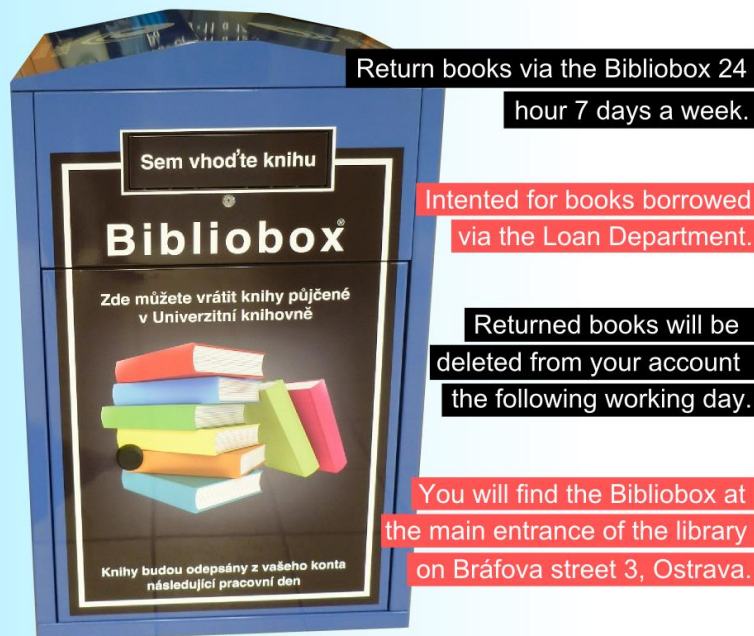
Off-site loans

- You can borrow **25 documents** together
- You can make **25 requests**
- Loan period is **1 month**
- Loan period prolong maximum up to **3 times** for an additional month
- Before an item becomes overdue, we will send you notification by e-mail 7 days in advance
- When it is not possible to prolong:
 - reader has a fine (does not prolong on time etc.)
 - reader exhausted 3 possibilities of extension
 - document is requested by another user



How to return documents

BIBLIOBOX tip Library of University of Ostrava



- University Library (Bibliobox)
- Study room of Faculty of Education (BOB)
- Study room of Faculty of Science (BOB)
- Study room of Faculty of Arts (BOB)
- Study room of Faculty of Medicine (BOB)

Fines

- Fines are charged for the first and second overdue letter (15 CZK/per one), for the third and fourth overdue letter (70 CZK/per one)
- If you do not return document on time (off-site loan)
= fine is **2 CZK per working day per document**
- If you do not return document on time (1-day and weekend loan) = fine is **50 CZK per working day**
- You can pay the penalty fines in cash or online via the reader's account (My Library Card). Credit card payments are available only at the Loan Department.



Interlibrary loans (ILL)

- Order via catalogue katalog.osu.cz (after login) – tab ILL
- ILL covers **collections of libraries in the Czech Republic and abroad**
- Forms of delivery: **books, photocopies of articles or book chapters**
- This service is **free of charge** for students and academic staff of UO

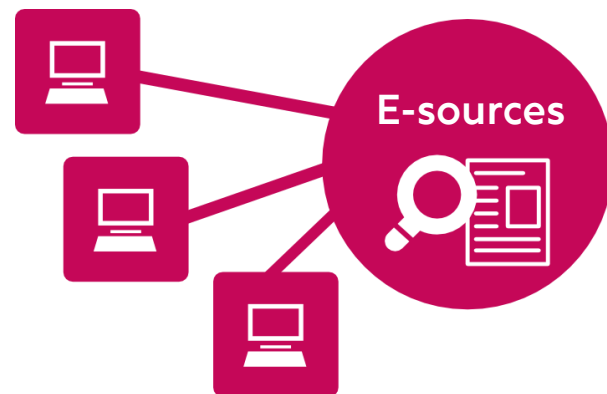


Service „Ask your library“

- Online service for answering your questions about library services, library stacks and resources
- e-mail: asklibrary@osu.cz



E-sources

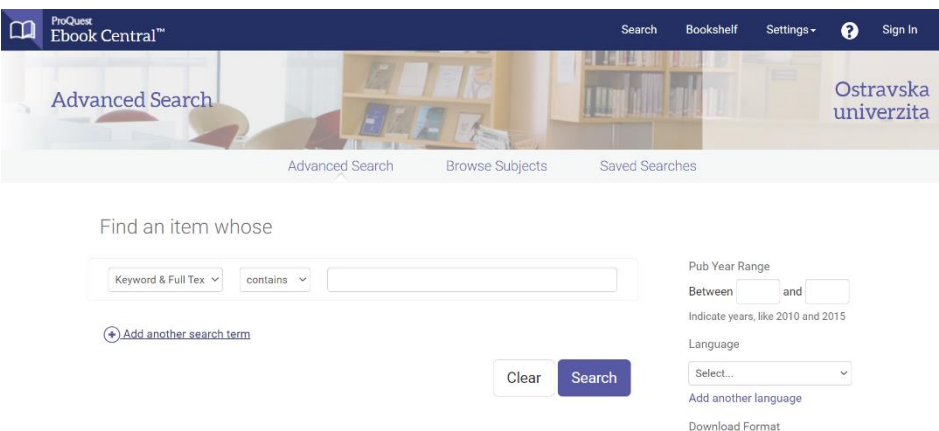


- Research databases
- Including full-text journals, ebooks
- [The list of licensed databases](#)
- Available for students and academic staff of UO
- Access from PCs of University of Ostrava or via the authorised remote access
- Multi-searching tool Ebsco Discovery Service (EDS) eds.osu.cz



eBooks

- Czech and foreign titles from various publishers. Available for students and academic staff of UO
- You can find eBooks via our library catalog, EDS (Ebsco Discovery Service) or on the platforms of individual providers.
- Access from PCs of UO or via the authorised remote access.
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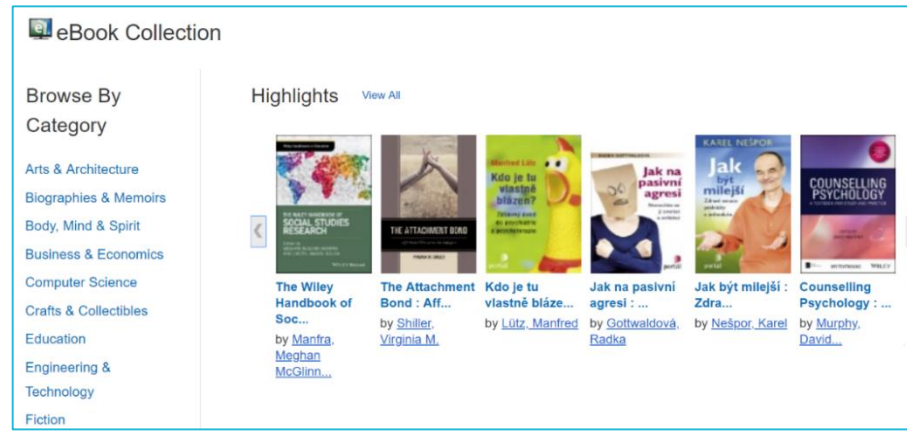
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Reference management tools

- Easy and quick tools for making citations
- You can generate and save citations, add it easily into MS Word. Use thousand citation styles.
- [zotero.org](https://www.zotero.org)
- citacepro.com

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 citace PRO

Writefull

- Automated proofreading tool for science.
- Use this software to check and correct grammar, vocabulary, and sentence structure of any text.
- writefull.com



Stay in touch with us

Thank you for your attention and we are looking forward to your visit.

Map

