

ADMISSIONS PROCEDURE FOR ACADEMIC YEAR 2023/24

This Annex serves to the Faculty of Fine Arts and Music, University of Ostrava to open the admissions for the Follow-up Master's Study Programme:

CHAMBER MUSIC

Standard study period: 2 years; Study form: full-time; Language of instruction: English; Entrance examination waived: no

General study admission conditions

Each applicant must have properly completed the respective type of study programme (i.e., Bachelor's, Master's or Doctoral study programme). The proof of fulfilment of the condition is a university diploma. Applicants are required to provide a certified copy of the diploma before a decision on admission for study is issued. Applicants must submit this document at the time of enrolment in the study. Applicants nominated for study admissions will be informed about the specific date of enrolment in study after the end date of the entrance examinations. Degree acquired: MgA. – Master of Arts.

Attachments to the application: The Faculty does not require applicants to send any attachments or secondary school-leaving certificates.

Completion of university education outside the Czech Republic

An applicant who graduated from a university abroad must provide proof of the equivalence of this education. The document proving the fulfilment of the condition is the decision of a public university in the Czech Republic on the recognition of foreign higher education and qualifications (also known as the *decision on nostrification*). The University of Ostrava may verify the satisfaction of this condition by subjecting it to its own assessment exclusively for the purpose of the admissions to study programmes implemented by the University or by any of its faculties. The verification procedure for meeting the condition is defined in an internal governing act of the University of Ostrava, that is, Rector's Measure No. 69/2019 with effect from 13 May 2019. Applicants submit a certified copy of the document at enrolment in the study. Successful candidates will be informed after the end of the entrance examinations.

The provision stipulating recognition of education does not apply in the case of the award of a European Baccalaureate or, in the event that the Czech Republic, in accordance with its international obligations, considers a foreign document proving completion of foreign secondary education supplemented with a school-leaving certificate to be automatically equivalent without the need for any further official procedure. The provision also does not apply if the Czech Republic, in accordance with its international obligations, considers a foreign

diploma proving completion of foreign higher education to be equivalent without the need for any further official procedure. In these cases, the applicant will only submit a certified copy of the certificate of education at the time of enrolment in the study. Successful candidates will be informed after the end of the entrance examinations.

Other study admission conditions

Entrance examination:

- a) The study applicant may take an entrance examination as an individual, provided that the chamber ensemble in which he/she will work will be compiled according to the current possibilities by supplementing it with other successful applicants, who also applied individually. In this case, study requirements follow the study content and scope for the respective musical instrument.
- b) In the event that members of an already existing chamber ensemble apply to study, each of them submits his/her own application; however, they will take a talent test together as a chamber ensemble.

Content of the talent test

Re: a): The content of the talent test is governed by the content of the talent test for individual instruments (see the Content and Form of the Entrance Examination).

Re: b): The programme lasting approximately 50 minutes must contain compositions from two different stylistic periods.

The choice of programme is up to each applicant.

An examination committee will also assess the suitability of a chosen repertoire.

Every applicant may obtain a maximum of 70 points in this entrance examination.

Any applicant who obtains less than 50 points in this entrance examination is considered to fail the entrance examination and will not be admitted for study.

Entrance examination date: May 2023

Applicants will be informed about the specific date and the location of the event of the entrance examination by an email.

Upon attendance, the applicant must present a valid identity card or passport.

Alternate date of the entrance examination

The date of the entrance examination (hereinafter referred to as “EE”) is granted only for serious reasons preventing applicant participation on the regular entrance examination date (e.g. time conflict of the date of the entrance examination with the date of graduation or state final exams, hospitalization, etc.). The alternate date must be applied for in writing and addressed to the Dean of the Faculty no later than 2 days from the regular date of the entrance examination, and the reasons must be substantiated by an appropriate confirmation. The Dean will decide on the adequacy of the stated reason. The alternate date of EE will be set later according to the number of applicants.

Tuition fee

The tuition fee is set to be CZK 79,000 per semester. This fee is payable no later than 7 days after the beginning of the semester to the account of the University of Ostrava. The tuition fee is non-refundable. Payment details will be communicated to the student at the beginning of the semester.

Fee for acts associated with the admissions procedure

Each applicant is required to pay a fee of CZK 600 for acts connected with the admissions procedure, in a lump sum, in full.

Each applicant is entitled to pay a fee for acts connected with the admissions at any time from study application submission until 30 April 2023.

This fee is considered to be paid only on the day of its crediting to the bank account of the University of Ostrava. The deadline for crediting the payment to the University bank account is set for 30 April 2023. In the event of failure to pay the fee using the set method and within the time stipulated by these admission conditions, the study application will not be accepted by the Faculty.

The fee for acts accompanying the admissions procedure covers the costs of the entire admissions process, regardless of the number of parts of the entrance examination. The fee is non-refundable, even in cases where the applicant withdraws his or her application, does not appear for the entrance examination, or is not admitted for study. The fee must be sent precisely according to the instructions in an electronic application form, especially taking into account all prescribed symbols (account number, “variable symbol”, and “specific symbol”). The fee may not be paid in cash at the University.

Submission of application from 15 November 2022 until 30 April 2023

Fee associated with the admissions procedure: CZK 600

Bank account number: 931761/0710 (Czech National Bank (CNB))

IBAN: CZ650710000000000931761 (for payments from abroad)

SWIFT: CNBACZPP

Variable symbol: 501011

Specific symbol: generated when submitting an e-application

Recipient account name: University of Ostrava, Dvořákova 7, Ostrava 1

Organisational and administrative measures to ensure the right of the applicant to inspect the materials that are important for the decision-making process on the study admission

Pursuant to Section 50 (5) of Act No. 111/1998 Coll. on Higher Education Institutions and on Amendments to Other Acts, as amended (hereinafter referred to as the “Higher Education Institutions Act”), the applicant has the right to inspect all the materials that are relevant for the decision on his or her study admission.

The term “to inspect” refers to reading of these materials, taking notes, and making copies of them; the term “materials” means all materials that were part of the applicant’s study application, as well as all the tests written by the applicant, including their assignment, written



evaluation of the applicant by examiners and their formalized notes provided that an examination board uses them, including the assessment of all forms of examination, and the record of the entrance examination.

Only the applicant may inspect the materials, and he or she can do so only in the designated areas of the Faculty in the presence of a Study Department Official.

For the applicant to access the materials we are required to ensure suitable conditions and set a reasonable time limit, which must not be limited to less than 30 minutes.

Applicants who have applied for study for the academic year 2023/24 and participated in the entrance examinations will be able to inspect the materials at the Study Department of the Faculty of Fine Arts and Music, Podlahova 3, 70900 Ostrava until 20 June 2023. Materials will be prepared on the basis of a written application from the applicant. The application must include the name and surname of the applicant, the study programme and specialization, as well as the specific date when the applicant will arrive at the Study Department. The application must be delivered to the Study Department at least 2 days before the required date.

Information for students with special needs

Study programmes offered by the University of Ostrava are also available for applicants with special needs, unless otherwise stated in the information booklet for a specific study programme. If the applicant with special needs has any questions regarding the accessibility of individual study programmes, he or she can contact the University of Ostrava Pyramida Centre: e-mail: referent.pyramida@osu.cz; phone: +420 553 461 234, mobile: +420 733 784 095.

Contact

Faculty of Fine Arts and Music
Podlahova 3
70900 Ostrava – Mariánské Hory
Study department: studium.fu@osu.cz

Attachment - THE CONTENT AND FORM OF THE TALENT TEST

Schváleno Akademickým senátem Fakulty umění Ostravské univerzity dne 11.11.2022
Č.j. OU-121160/50-2022