OSTRAVSKÁ UNIVERZITA
FAKULTA SOCIÁLNÍCH STUDIÍ

ADMISSION REQUIREMENTS FOR ACADEMIC YEAR 2027/2028

Follow-up Master's degree programme in Social Work

Ref. No.: OU-105445/20-2026-EN

FOLLOW-UP MASTER'S DEGREE PROGRAMME

SOCIAL WORK

Study programme	Social Work
Type of programme	Master's degree (follow-up)
Specialisation	No specialisation
Standard duration	2 years
Mode of study	Full-time
Language	English
Tuition fee for study in foreign language	CZK 75,000 (EUR 3,000)

Maximum number of applicants accepted: 20

Organisation of Admissions Process

Application for Admission

1. Applications for admission may only be submitted electronically. The submission deadline is **31 March 2027**.
2. Applicants are responsible for the information and attachments submitted.
3. We recommend that applicants **carefully read the instructions for completing** the application.
4. If an applicant is applying to multiple programmes/specialisations, they must submit the appropriate number of applications, including payment(s). It is not possible to transfer applications between individual study programmes/specialisations or their study modes.
5. An applicant enters their personal information and selects the study programme/specialisation, including the mode of study, for which they wish to apply (full-time study = what was formerly termed day study).
6. The system will assign the applicant a "specific symbol", which they must use to pay an administrative fee in the appropriate amount by the specified date. The administrative fee is intended to cover expenses related to the admissions process.
7. An application is only considered valid if an applicant has paid the application fee and included their "specific symbol" in the payment — in addition to the correct bank account number and "variable symbol". If the "specific symbol" is not included or is incorrect, the application will be cancelled as unpaid and declared invalid. If an applicant submits multiple applications, individual specific symbols will generate for each respective application.

8. If an applicant fails to pay the application fee by the specified deadline, the application for admission is deemed withdrawn.
9. **In the event of an incorrect payment**, the applicant is required to pay the application fee again, ensuring that the payment transaction is completed no later than the date specified in the admissions schedule. The applicant may request a refund for an incorrect payment; the written refund request must be submitted no later than one month after the final deadline for application submission, and proof of payment must be attached to this refund request. A fee of CZK 300 is charged for the refund of an incorrect payment.
10. Each applicant is required to verify online in the electronic application module that the application fee has been credited to the University's account. Any discrepancies must be resolved no later than one month after the final application deadline. Later complaints shall not be considered.
11. If the application is submitted properly and the application fee has been paid, the applicant shall be invited to take the entrance exam via the University of Ostrava's information system. The invitation may also be sent to the email address provided by the applicant in their online application.
12. The applicant may request that the paid application be cancelled, but in this case, the fee paid for services related to the admissions process will not be refunded.

Application Fee

1. The application fee is CZK 2,500 (EUR 100). The fee cannot be paid in cash. The deadline for payment is the date specified in the admissions schedule.
2. The application fee is intended to cover expenses related to the entire admissions process, regardless of the number of components of the entrance exam.
3. Each applicant is required to verify online in the e-application module that the application fee has been credited to the University's account.
4. In the event of an incorrect payment, the applicant is required to pay the application fee again, ensuring that the payment transaction is completed no later than the date specified in the admissions schedule. The applicant may request a refund for an incorrect payment by submitting a written request for a refund no later than one month after the final deadline for application submission; proof of payment must be attached to this refund request. A fee of CZK 300 is charged for the refund of an incorrect payment.
5. If an applicant does not take the entrance exam or requests to withdraw their application, the fee paid for services related to the admissions process will not be refunded.

Application fee	
All study programmes:	CZK 2,500 (EUR 100)
Bank account no.:	931761
Bank code:	ČNB Ostrava 0710
Variable symbol:	201011

Specific symbol (Important!):	Generated for applicants upon submission of the electronic application—separately for each application
Information for international payments:	
Bank SWIFT code:	CNBACZPP
International Bank Account Number (IBAN):	CZ65 0710 0000 0000 0093 1761

Delivery of Documents

All documents related to the admissions process for the 2027/2028 academic year shall be delivered by the Faculty of Social Studies, University of Ostrava (hereinafter "FSS UO") via the University of Ostrava's electronic information system — the "Electronic Application for Admission" application.
Please note that once a document has been uploaded to the applicant's electronic file, no automatic notification is sent to the applicant's email address.

Entrance Exam Dates

Regular entrance exam dates: April 2027

An alternative date for the oral entrance exam interview may be scheduled only in exceptional, justified cases.

The regular exam date for applicants with special educational needs shall be scheduled based on an individual request.

A written request for an alternative date must be submitted to the Faculty Dean **via the Faculty Study Department**, preferably 7 business days before the regular entrance exam date (in the event of a sudden serious health or other complication, no later than 5 business days before the regular date); the request must include documentation proving the validity of the stated reason. The Dean shall decide on the granting of an alternative date for the entrance exam.

Admissions Schedule

Admissions Schedule for the Master's Degree Programme in *Social Work* at the Faculty of Social Studies, University of Ostrava		
Application deadline	31 March 2027	
Application fee payment deadline	no later than 31 March 2027	the latest date by which an applicant must complete the payment transaction

Motivational video submission deadline	09 April 2027	
Date of review of the application and required attachments by the admissions committee (**Round 1 of the entrance exam**; applicants do not need to be present*):	15 April 2027	
Date of publication of scores from Round 1 of the entrance exam and invitations to Round 2 of the entrance exam	19 April 2027	Only applicants who have passed Round 1 of the entrance exam shall be invited to Round 2. Scores from Round 1 of the entrance exam and invitations to Round 2 shall be published electronically in the University of Ostrava's information system via the electronic application; invitations may also be sent to the email address provided by applicants in their electronic application.
Date for the oral interview (**Round 2 of the entrance exam**):	20–23 April 2027	It takes place online via a video conference call.
Alternative date for the oral interview (Round 1 of the entrance exam):		It is scheduled in exceptional, justified cases.
Publication of results (scores) from the Round 2 of the entrance exam on the Faculty website	from 3 May 2027	
Delivery of Notification of Admission/Rejection	June – July 2027	Decisions shall also be published electronically in the University of Ostrava's information system in the electronic application.
Enrolment in the first year of study	September – October 2027	Enrolment shall take place by individual arrangement.
Access to admissions materials	August 2027	To be scheduled based on an individual request.
Appeal process	July – October 2027	

Information for applicants with special educational needs

The University of Ostrava (UO) offers and provides the following services:

- Information about study conditions at UO to applicants with special needs (SPP) via the website of the UO's Pyramida Centre.
- Individual consultations for prospective students interested in studying at UO, which can be arranged with the Faculty Coordinator.

Based on an electronic application in which an applicant with special needs requests that their specific educational needs be considered:

- UO coordinates services and provides technical and other support to students with special educational needs.
- UO provides counselling and advocates for the resolution of individual academic matters for students with special educational needs.
- UO works with Faculty Coordinators for Students with Special Educational Needs at individual faculties, as well as with staff from the faculty study departments, university library, and other UO sites to ensure that students with special educational needs can properly fulfil their academic obligations.
- UO provides library, information, and technical services within the UO's Pyramida Centre.

The Faculty Coordinator for Applicants and Students with Special Educational Needs is an academic who has been appointed to this position by the faculty dean.

The Faculty Coordinator, in particular,

- assesses the student's specific educational needs before the start of study and throughout the programme
- collaborates with the education counsellor and/or programme head of the relevant study programme in developing the student's individual study plan
- ensures that the departments involved in teaching special educational needs students are informed

BEFORE submitting an application to study at FSS, we recommended you consult with the Faculty Coordinator to help prevent potential failure in the selected study programme.

Faculty Coordinator at FSS UO

Miklušová Zuzana, Mgr., Ph.D.
zuzana.miklusova@osu.cz
Phone: +420 553 46 3216

Admissions Requirements

At minimum a Bachelor's degree in study programme *Social Policy and Social Work* or *Social Work*, in accordance with Section 24 of Government Regulation No. 275/2016 Coll., on Areas of Higher Education, or in equivalent programme; the relevance of the completed programme shall be assessed by the programme head.

The applicant has successfully completed both rounds of the entrance exam and has been placed within the established limit on the number of admitted students, ranked in descending order based on the best entrance exam results.

Admissions Process:

Round 1 – Review of the motivational video by the admissions committee without the applicant's personal participation

The applicant is required to upload a motivational video in English to the designated UO storage platform, with a maximum duration of 4 minutes, a file size of no more than 1,500 MB, in one of the following formats: .avi, .mp4, .mov, .mkv, .hevc, in high video and audio quality, and with verifiable authorship by the applicant (verified by a passport with the same number as on the submitted application).
In the video, the applicant must address the following points:

- Summary of applicant's academic/professional resume
- Motivation and expectations regarding social work
- Motivation to study in the Czech Republic and at the University of Ostrava

The purpose of reviewing and evaluating the motivational video submitted by the applicant is to assess the applicant's motivation, interest in the programme, and basic qualifications for studying social work at the Faculty of Social Studies, University of Ostrava. The applicant is required to submit the motivational video in the specified manner without undue delay after submitting the electronic application, but no later than 9 April 2027.

The applicant may earn a maximum of 20 points for the motivational video. The "pass/fail threshold in Round 1 of the entrance exam is set at 10 points. In Round 1, the admissions committee primarily assesses motivation to study, prerequisites for study, and the ability to present one's views in English.

Only applicants who have passed Round 1 of the entrance exam advance to Round 2.

Round 2 – Online Interview – An oral interview between the applicant and members of the admissions committee

The oral interview shall take place only if the applicant scores at least 10 points for the motivational video in Round 1 of the admissions process.

The interview shall primarily cover the following topics:

- Information provided by the applicant in the motivational video
- Discussion of model scenarios — a simple case study
- Questions regarding the fundamentals of social sciences

The interview shall also include an assessment of the applicant's English proficiency — the minimum required level is B2[1].

Applicants may earn a maximum of 30 points for the oral interview. The assessment focuses primarily on the answers' quality, familiarity with relevant topics, and the level of communication in English.

The total score for the entrance exam is the sum of the scores from Round 1 and Round 2 of the entrance exam.

Applicants can earn a maximum of 50 points in total, with the pass/fail threshold for the entrance exam set at 30 points.

Exemption from the entrance exam

The entrance exam cannot be waived.

Application Attachments

Applicants to the Master's degree programme in *Social Work* must submit the following materials:

1. **Motivational video**

The applicant is required to upload a motivational video in English to the designated UO storage platform, with a maximum duration of 4 minutes, a file size of no more than 1,500 MB, in one of the following formats: .avi, .mp4, .mov, .mkv, .hevc, in high video and audio quality, and with verifiable authorship by the applicant (verified by a passport with the same number as on the submitted application).
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- Summary of applicant's academic/professional resume
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[1] Level B2 according to the Common European Framework of Reference for Languages (CEFR). The admissions committee assesses whether this requirement has been met during the oral interview; submission of a language certificate is not required. This level corresponds, for example, to IELTS scores of 5.5–6.5, TOEFL iBT scores of approximately 72–94, or Cambridge B2 (First certificate of English/FCE).

2. A certified copy of a document showing completion of a university study programme (at least a Bachelor's degree) in *Social Policy and Social Work* or *Social Work*, in accordance with Section 24 of Government Regulation No. 275/2016 Coll., on Areas of Higher Education, or a comparable study programme; the relevance of the completed study programme shall be assessed by the programme head; the applicant must provide proof that they

1. have been nominated for admission (and has been invited to do so) by the deadline specified in the admission schedule;
   or
2. have filed an appeal, in which case the required proof of education must be attached to the appeal.

Applicants who have completed their previous education abroad are generally also required to submit a certificate of recognition (nostrification) or a certificate confirming the equivalence of their foreign education. This does not apply if, in line with its international obligations, the Czech Republic has pre-identified from specific countries a foreign secondary or higher education credential to be automatically equivalent without any further official procedure. In such cases, the applicant needs to only submit a certified copy of the document. As a holder of institutional accreditation, the University of Ostrava verifies compliance with this requirement through its own assessment exclusively for the purposes of the admissions process for study programmes conducted by the University itself or by any of its Faculties.

The procedure for verifying compliance with the requirement is defined in Rector's Provision No. 69/2019, which regulates the assessment of foreign education for the purposes of the admissions process (or any subsequent Rector's provision that replaces it).

Address for attachment submission:

Faculty of Social Studies, University of Ostrava
Study Department
Dvořákova 7
701 03 Ostrava

Approved by the Academic Senate of the Faculty of Social Studies, University of Ostrava on 11 June 2026

Place: Ostrava Date: 29 June 2026

Certified as accurate by: Scarlet Mánková, Head of the FSS Study Department

Scarlet Mánková
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